



## Inclusive Societies Award

### Bronze Award Checklist

Please complete and submit this checklist with all evidence once you have met all criteria to [activities.union@newcastle.ac.uk](mailto:activities.union@newcastle.ac.uk)

<b>Name of Society:</b>			
<b>Your name:</b>		<b>Your role:</b>	

Criteria	Evidence	Date Achieved
(Mandatory) Your society has a registered Welfare Officer	If a Welfare Officer wasn't included in your handover, your President and Secretary must email <a href="mailto:activities.union@newcastle.ac.uk">activities.union@newcastle.ac.uk</a> to confirm who is the Welfare Officer and include their contact details	
1. Promoted the Participation Bursary to all Society members or potential members <a href="https://www.nusu.co.uk/getinvolved/bursaries/">https://www.nusu.co.uk/getinvolved/bursaries/</a>		
2. Connect: Evidence of existing Society members integrating and building relationships with new members, and supporting the retention of new members in the society		
3. Removing barriers to students with disabilities from joining your Society and promoting that your Society is accessible for students with disabilities		

Signed:

Date:

*Your application will be reviewed by the Societies Executive and you will receive an email response after.*



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**Planning document**

Criteria	What we will do	How we will achieve this (evidence)	When will this be achieved by	Progress
(Mandatory) Your society has a registered Welfare Officer				
1. Promoted the Participation Bursary to all Society members or potential members <a href="https://www.nusu.co.uk/getinvolved/bursaries/">https://www.nusu.co.uk/getinvolved/bursaries/</a>	<i>(eg: information and link for Participation Bursary to be sent to all members in newsletter and committee members informed about Participation Bursary to signpost any new members)</i>	<i>(eg: newsletter, briefing document to committee members, minutes of committee meeting)</i>	<i>(eg: End of October 2019)</i>	<i>(eg: In agenda for next committee meeting)</i>
2. Connect: Evidence of existing Society members integrating and building relationships with new members, and supporting the retention of new members in the society				
3. Removing barriers to students with disabilities from joining your Society and promoting that your Society is accessible for students with disabilities				